



# Medical Volunteer Application



Rotaplast International is one of the few humanitarian medical organizations that has non-medical volunteers working side-by-side with our medical volunteers to produce missions that change lives forever. All of our volunteers are expected to adhere to the same standards of professional conduct that are expected at any business or hospital at home. Rotaplast's reputation is built on the professional conduct and safety of our teams. Missions are not for casual travelers. If your plan is to sightsee, party, or vacation, a Mission experience is not for you. While we try to make you as comfortable as possible, you can expect long working hours, physical exhaustion and basic lodging (sometimes dormitories/barracks).

**Donna-Lee Young Rubin**  
Chief Executive Officer

**Angelo Capozzi, MD**  
Co-Founder  
Medical Director

**PDG Peter C. Lagarias**  
Co-Founder

**Neal Fleming, MD, PhD**  
Board Chair

**PDG Michael Fish**  
Vice-Chair

**Dennis Kneoppel**  
Treasurer

**Helen O'Keeffe Vajk, MD**  
Medical Chair

**Directors**

Anne DeLaney, MD  
Rod Simonds, MD  
John Kaufmann, MD  
Bryan Stamm, MD  
Nancy Boulden  
Cyndie George  
Diane Salomon

As a Rotaplast volunteer your commitment is to work hard, behave professionally, and act as a diplomat during the entire Mission. Our volunteers experience a wide variety of local customs and food. They also have life affirming experiences.

Each year we have a limited number of spaces on our missions. As a mission volunteer, we ask you to represent Rotaplast. Upon your return, we consider you part of the Rotaplast family. Together we endeavor to provide the highest quality medical services to children in need around the world.

**I Agree to Conduct myself accordingly** Initial \_\_\_\_\_

## Ready for the challenge?

1. Read and initial the Statement of Professional Conduct above.
2. Complete the application. Please type or print legibly. Your application must include:
  - a. The completed application form
  - b. A clear photocopy of your current passport
  - c. Clear copies of the required credentials (see end of form)
3. All applicants must be 21 years of age or older.
4. Please return the application and supporting materials to:

**Rotaplast International, 3317 26th Street, San Francisco, CA 94110**

## Personal Information

\_\_\_Reconstructive Plastic Surgeon \_\_\_Anesthesiologist \_\_\_OR Nurse \_\_\_Dentist \_\_\_Pediatrician  
\_\_\_Speech Pathologist \_\_\_CRNA \_\_\_PACU Nurse \_\_\_Orthodontist

Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Mailing Address: Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_ Fax \_\_\_\_\_

Email: Personal \_\_\_\_\_ Work \_\_\_\_\_

## Rotary Information

Are you a Rotarian? \_\_\_Yes \_\_\_No (If yes, please complete this section.)

Rotary District Number \_\_\_\_\_ Rotary Club Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

## How did you find out about us?

\_\_\_\_\_

**Rotaplast International**

3317 26th Street  
San Francisco, CA  
94110  
T 415/252.1111  
F 415/252.1211  
www.rotaplast.org

## Medical Information

Rotaplast requires that all volunteers have the following vaccinations:

Hepatitis A (Series of 2 shots)

Hepatitis B (Series of 3 shots)

\*Please speak with your doctor or a travel nurse to learn which additional vaccinations are recommended for your specific destination.

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Please list any medical conditions we should be aware of:

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Please list any prescribed medications you are taking:

## Passport Information

**Note:** Your passport MUST be valid for at least 6 months after your return date. Please apply for and renew your passport early.

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Name as it appears on Passport

Date of Birth

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Passport Number

Issuing Country

Passport Expiration Date

Rotaplast will pay the cost of airfare for medical volunteers from major airports in the US and Canada. **Medical Volunteers are required to contribute a \$350 Participation Fee.** All volunteers departing from a non-major airport will be subject to additional fees. International applicants, please contact our office for more information regarding our travel policy. Volunteers opting for a post trip will be invoiced \$150 for Box Fees.

**As part of your volunteer application process, we need you to complete a background check (not a financial check). Once your volunteer application is approved by Rotaplast International, you will receive an invitation with a link to complete a background check from Verified Volunteers.**

The pricing for background checks is as follows:

Medical Volunteers =\$44

Non-Medical Volunteers =\$37

**NOTE: Pricing excludes fees possibly charged by state and/or county repositories (court). The state and/or county repository fees may range from \$2.00-\$30.00. For NY volunteers - the NY state court fee is \$65 per name.**

## Your Interests and Skills

Prior experience with Medical Missions:

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Are you interested in a specific Mission or date? \_\_\_\_\_

Which languages do you speak fluently? \_\_\_\_\_

Anything else we should know about you? \_\_\_\_\_

## Completing the Application

Before submitting your application, be sure that you have completed the following:

- Read and agree to the Statement of Professional Conduct by initialing on the first page.
- Include a copy of your up-to-date passport (please copy on the "fine" setting for legibility).
- Supply a Cover Letter explaining your expertise in care for cleft lip/palate patients.
- Include a CV or resume.
- Provide a copy of your diploma (please reduce to 8 /12 x 11).
- Provide a clear copy of your Board Certification.
- Include a clear copy of your applicable Licenses (Nurses: only PACU or OR expertise, please)
- Sign and date the application (below).

**Additional Notes:**\* Specified documents must be very clear for Foreign Health Ministries. Copy/scan them on the fine setting.

\*Please do not fax your documents, as they do not come through in adequate quality.

\*Please DO NOT FOLD documents - **MAIL FLAT.**

\*Once placed on a team, you may need to have your documents notarized in order to obtain visas and temporary medical licensure.\* Once approved, please be sure to send us copies of your updated credentials (ie.license) & passport as they are renewed.

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Signature

Date